

UNITED STATES DISTRICT COURT

Eastern District of Wisconsin
U.S. Probation / Pretrial Services

"Together Making a Difference"

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1. Dun & Bradstreet (DUNS) Number – To register in SAM, you will need a DUNS number. If you do not have a DUNS number, one can be requested – without charge – at <http://fedgov.dnb.com/webform>.
2. SAM Registration – Once you have a DUNS number, you can register in SAM by going to the following website: www.sam.gov.



3. SAM Registration Information – To complete SAM registration, you will need the following information.
 - Business Information: name, address, email, business start date, fiscal year-end close date, Tax Identification Number (SSN or EIN), Points of contact (name, phone/email)
 - Banking Information: ABA Routing Number, Account Number, Bank ACH (phone or email)
 - Other Information:
 - Commercial and Government Entity (CAGE) code. Note: If you do not have a CAGE code for your entity, one will be assigned automatically during the registration process.
4. Further Assistance – If you need further assistance, please contact the SAM Help Desk at www.fsd.gov, 866-606-8220 or the Help tab on the SAM website.