

AO 196B
(Rev. 2023)

STUDENT VOLUNTEER AGREEMENT AND WAIVER
(For Chambers and non-Chambers Student Volunteers)

I, _____, hereby declare that my services to be performed from approximately _____ to _____ in the capacity of _____ in the United States _____ (*court or office*) are to be solely as a student volunteer. I hereby waive any claim or right to receive salary or other compensation in consideration for the performance of duties during this assignment.

I acknowledge that I am not entitled to receive civil service retirement credit or other related personnel benefits as a consequence of this volunteer position, except in the event of any personal injury incurred by me, I shall have those rights to compensation, if any, which may be provided by statute to persons rendering voluntary services to the United States. As a volunteer employee, I understand that I am subject to the Code of Conduct for Judicial Employees and am covered by the Employment Dispute Resolution Plan. I further understand that my service as a volunteer employee may not exceed 2080 hours.

I understand and give consent for the Judiciary to request and access any academic, conduct, and disciplinary records from any school that I have attended or am currently attending. The employing court or office agrees to submit an evaluation of the student's progress upon completion of the program, if requested by the school.

I understand that I am not permitted access to any non-public Judiciary networks, systems, or electronically stored data unless I receive specific authorization, and government furnished equipment to do so. I further agree to only use any government-furnished equipment to me when accessing non-public Judiciary networks and systems, and to only accesses Judiciary IT assets and environments from within the United States of America and its territories. If I am approved for access, I agree to protect the security and confidentiality of the Judiciary's IT networks, systems, and electronically stored data. I further understand that, as a volunteer employee, I retain no personal copyright privileges in any work product prepared by me in the course of this program. Finally, I recognize that information to which I obtain or to which I shall have access while volunteering is often of a confidential nature, and I agree to preserve the confidentiality of such information.

Name: _____

Date: _____

Witness: _____

Date: _____

Pursuant to the authority vested in the Director of the Administrative Office of the United States Courts by 28 U.S.C. § 604(a)(17) and by delegation of this authority from the Director, I hereby accept and authorize the utilization of the gratuitous services described above.

Signature of the Court Unit Executive

Date